



Parental Safeguarding Policy

Signed:

Chair: R. Dutton

Head: H. Swindells

Date: 18th October 2023

Review date: October 2024



Chesterton Primary School

Parental Safeguarding Policy

Chesterton Primary School Keeping Safe Policy for Parents 2023

What do we do in school to keep your child safe?

'Safeguarding is everyone's responsibility, every day'.

Our first and foremost priority is to keep your child safe and healthy. Under the latest OFSTED framework safeguarding is a key indicator of what constitutes a good school. Keeping your child safe means:

- The health and safety of all children
- Making sure that the adults who work here have undergone safety and security checks
- Protecting children from deliberate harm
- Being an anti-bullying school
- Being proactive against racist behaviour
- Protecting our children from harassment and discrimination
- A positive approach to behaviour management including the use of physical intervention safely, when necessary
- Meeting the needs of children with medical conditions
- Providing first aid
- Protecting children from drug and substance abuse
- Children enjoying safe educational visits
- Caring for children's personal needs
- Keeping children safe when using the internet and making sure they are aware of cyber bullying.
- Making sure our school is secure and safe
- Being a 'listening school'
- Ensuring they know who to go in school if they have a problem

Your child and their health and safety are our number one priority. We employ the following strategies to keep your child healthy and safe:

Child Protection

All staff receive appropriate training in Safeguarding and Child Protection to ensure that they are aware of the school's procedures for child protection and their responsibilities. We have a written policy and procedures for Child Protection complying with Local Authority guidance. The Designated Teachers for Child Protection are, Helen Swindells (Head Head), Mark Hanson (Senior Teacher) and Karen Jones (HLTA). The designated governor for Child Protection is Lorraine Bradshaw.

Recording and reporting racist incidents

'Under the Race Relations (Amendment) Act 2000 and Home Office Code of Practice on reporting and recording racist incidents (2000) schools are required to record and investigate all racist incidents and to report them to the governing board on a termly basis.'

Definition of a racist incident: as recommended in the Stephen Lawrence Inquiry Report 1999: ***'A racist incident is any incident which is perceived to be racist by the victim or any other person.'*** S. George Jan 2019



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Collecting your child during the school day

Please try and make appointments out of school hours if possible. If you have to collect your child during the school day for a medical or dental appointment, please write a note to the class teacher or let the office staff know.

If your child is ill

Please keep them at home and notify us by 9am on the first day of any absence so that we know they are safely at home with you. We have a policy of contacting parents / carers if we haven't received a message by 9:45am.

If your child becomes ill during the day they will be monitored and we will telephone you if we feel it is necessary to do so. Any cuts and grazes resulting from normal play in the playground will be dealt with by our first aid trained staff. Any bumps on the head will be reported to the child's teacher and we will call home or send a text so you are aware to monitor.

Medicines

If a child is receiving ongoing medication, parents are allowed to come into school by prior arrangement to administer this. Medication cannot be administered by school staff without prior agreement: please visit the school office to discuss this. Medicine and tablets must never be given to a child to be brought into school. Please advise the school if there are any changes to your child's health which the school should know about.

Jewellery

For the sake of safety we request that jewellery should not be worn to school, with the exception of small stud earrings and watches which may be worn at the owner's risk.

The Local Authority regulations state that ***all jewellery must be removed for P.E.*** Stud earrings must be covered with tape/plasters which the children must be able to do themselves.

Fire Drill

Our fire bells are tested weekly and a fire drill is held each term to ensure the swift evacuation of the building. If you are helping in school and the alarm sounds, please leave by the nearest exit and assemble in the playground next to the Train

Road Safety

We ask parents / carers to support us and ease traffic congestion by walking your child to school; this provides an ideal opportunity to teach your child about road safety and traffic awareness. Zig-Zag lines are in force around the school so if you travel by car, please park well away from the school entrance for the safety of our pupils. Please do not park in our car park unless prior agreement concerning a medical condition.

Before and after school

Parents/carers are responsible for children on the school grounds playground before school opens. Children who attend Breakfast Club will be supervised by adults in school.

Please do not allow your children to ride bikes, scooters or play ball games once in the playground at the beginning or end of the school day.

Please do not bring dogs onto the school premises.

Playground safety

We have very clear rules about behaviour and use of play equipment in the playground. Supervising adults are outside with the children every playtime and lunch time and additionally Playground Leaders are present in the playground to help ensure that playtimes are a happy time for all children.

No smoking area

Our school building and grounds are a designated No Smoking area so we ask for your co-operation in extinguishing cigarettes before entering the site – this includes e-cigarettes and vapes.

Security

The school was built with security of pupils and staff in mind including:

- perimeter fencing and gates



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- fenced EYFS area for our youngest pupils
- a modern effective fire alarm system with smoke alarms
- door entry system
- all staff wear ID badges at all times
- CCTV

Although we want to have an open door policy we must balance this with the safety of pupils and staff and we request that parents / carers respect this. At the start and the end of the school day please do not enter the school building. If you wish to speak to a member of staff please go to the office and ask to see the member of staff you require.

Visiting the school

Any visitors to the school must sign in and out as a visitor. Our staff are trained to challenge anyone not following this practice.

Sex and relationships

As part of the national curriculum children in year five and six cover age appropriate sex and relationship education. All parents receive notification before the subject is covered; the curriculum information can be found on our school website.

Swimming

In Year 4, children go swimming once a week. They are accompanied by members of staff who remain poolside during the lesson and closely supervise the children in the changing rooms. The children are taught swimming by fully trained instructors.

Risk assessments and school trips

All school trips involve the undertaking of a rigorous risk assessment. Our children wear school uniform thus identifying them as Chesterton Primary School pupils on the majority of educational trips.

Bullying

It is the responsibility of the whole school to ensure that school is a bully free zone. We are proactive in promoting a caring and positive ethos between all members of the school community. We have an anti-bullying policy with very clear procedures in place in the event of an incident involving bullying.

Online safety

We take cyber safety very seriously at Chesterton Primary. If we become aware of issues relating to specific children we inform parents. Within our curriculum we regularly look at online safety. Internet use is monitored and filters are in place to block potentially inappropriate content.